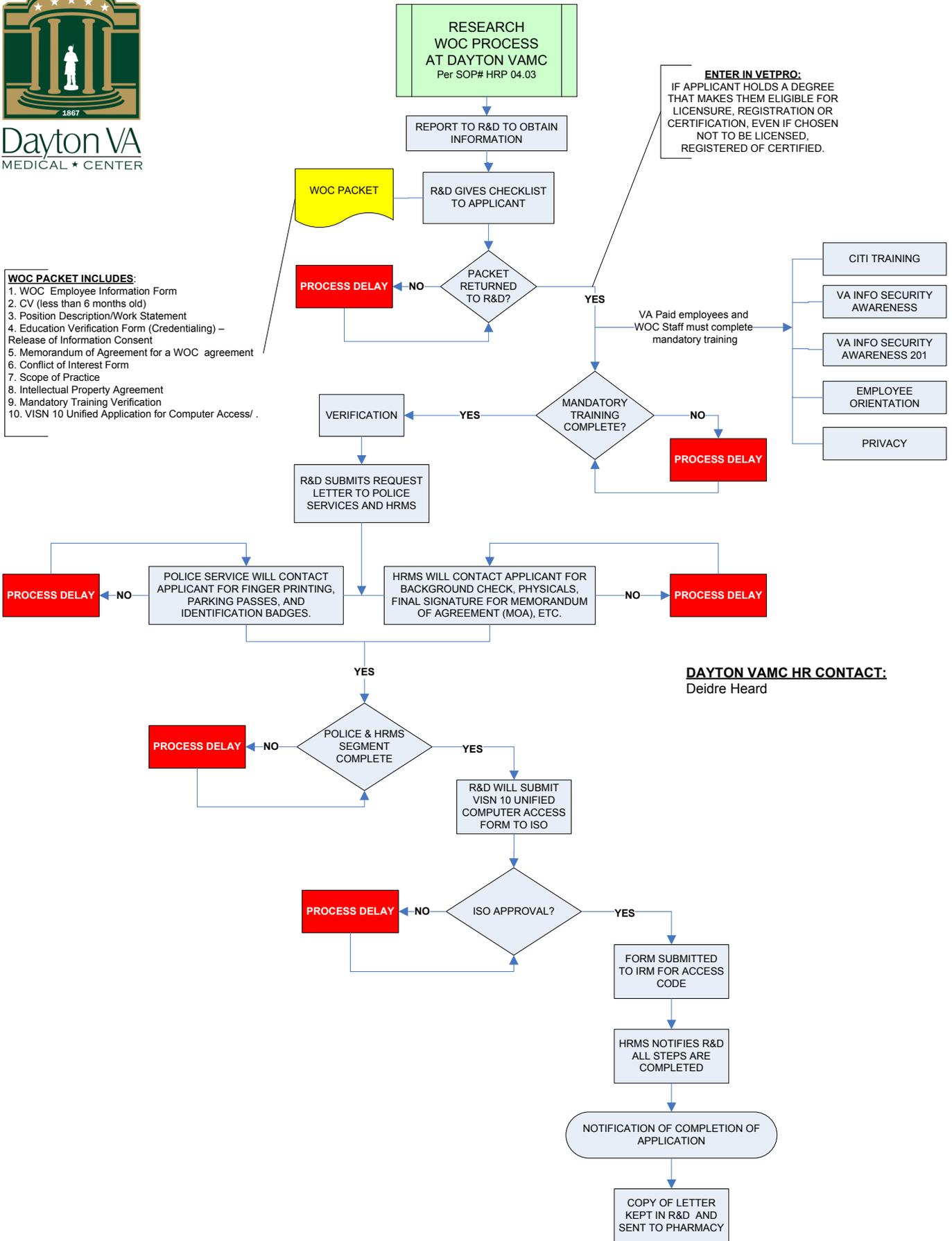




RESEARCH WOC PROCESS AT DAYTON VAMC
Per SOP# HRP 04.03

ENTER IN VETPRO:
IF APPLICANT HOLDS A DEGREE THAT MAKES THEM ELIGIBLE FOR LICENSURE, REGISTRATION OR CERTIFICATION, EVEN IF CHOSEN NOT TO BE LICENSED, REGISTERED OR CERTIFIED.

- WOC PACKET INCLUDES:**
1. WOC Employee Information Form
 2. CV (less than 6 months old)
 3. Position Description/Work Statement
 4. Education Verification Form (Credentialing) – Release of Information Consent
 5. Memorandum of Agreement for a WOC agreement
 6. Conflict of Interest Form
 7. Scope of Practice
 8. Intellectual Property Agreement
 9. Mandatory Training Verification
 10. VISN 10 Unified Application for Computer Access/ .



DAYTON VAMC HR CONTACT:
Deidre Heard